

Executive Director

Rural Charter School Collaborative

Position Summary

The Executive Director of a new Rural Charter School Collaborative will develop and implement a strategy to support the growth and quality of charter schools in rural areas. This person will develop relationships with rural charter schools and stakeholders to identify areas of support including sharing best practices in the classroom, and resolving facility, technology, and fundraising challenges

This new position is being incubated within a larger organization. This is ideal for an entrepreneurial self-starter. The budget exists for one person. Future fundraising could expand the number of staff positions.

Working Hours, Environment, Travel

Part time, hours and schedule are flexible – the results are most important.

The Executive Director can be located anywhere, ideally for someone who has been in a rural charter school in the past.

Responsibilities

- Create a community of practice for rural charter schools
 - Create a brand for rural charter schools
 - Strengthen the brand by:
 - curating articles about rural schools
 - writing about rural charter schools' best practices
 - researching data on rural charters by state
 - speaking at rural school sessions
 - partnering with other organizations and thought leaders
 - Refine a website for dissemination of best practices
- Develop relationships with charter schools and charter management groups throughout rural areas to identify charter schools in need of solutions;
- Maintain on-going network relationships;
- Attend public events, community meetings, professional functions and events;
- Keep abreast on proposed legislation and policy matters related to programs and services offered to rural schools;
- Identify and support research efforts to advance rural solutions;
- Identify best practices for rural charter schools;
 - Publish research on educational practices; and
 - Promote rural charter school success stories.
- Provide support for rural charter schools
 - Design and market Technical Assistance services for facilities, technology, and grants;

- Manage professionals to provide Technical Assistance to rural charter schools for technology, grants, and facilities; and
- Seek public-private-partnerships for rural schools such as sharing public assets and engaging local investors and philanthropists.

Results and Deliverables

The candidate will know they are successful if:

- Rural charter schools are receiving more attention;
- Rural charter schools feel they have received significant value from the association; and
- New partnerships are brought to rural charter schools.

Potential deliverables include:

- Curate or write one rural article per month;
- Post two research or data reports per year;
- Deliver on technical assistance requests;
- Promote the association of rural charter schools; and
- Create partnerships with three new partner organizations each year.

Desired Skills and Qualifications

- Strong understanding of charter school operations preferred;
- Strong analytical and quantitative skills;
- Strong writing skills, including the ability to present information that requires subject knowledge, origination, organization, exposition, judgment, and/or persuasion;
- A strong work ethic and commits to doing whatever it takes to get the job done; and
- Working knowledge of state charter school sector and laws preferable, but not required.

The successful applicant possesses the ability to:

- Manage several parallel projects;
- Self-direct, prioritize and multi-task among competing goals;
- Collaborate with others and build relationships;
- Draw logical conclusions and prepare comprehensive reports;
- Continually improve their performance through feedback, coaching, and professional development; and
- Develop and run a new program or enterprise in charter school services.

To Apply

Please submit a resume and cover letter to suzporter@aol.com.